SUBSTITUTE TEACHING · ONE ROW PER DAY WORKED

Pay and mileage log

Free printable
from the makers of Substitute Teacher Pay Tracker

NAME _____ PAY PERIOD / MONTH _____ DISTRICT OR AGENCY _____ PAYROLL CONTACT _____

Type: F = full day · H = half day (the district's half-day amount, not full ÷ 2) · Hr = hourly (rate × hours, rounded once to the cent) **Difference** = received − expected; a one-cent difference is still a difference

Overdue = unpaid after the expected pay date

WORK DAYS · gross amounts as quoted and as shown on the pay statement

#	DATE	SCHOOL	TYPE F/H/HR	HOURS	EXPECTED GROSS	EXPECTED PAY DATE	RECEIVED GROSS	RECEIVED ON	DIFFERENCE	MILES	PARKING	NOTES / PAY REF.
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												

DAYS WORKED	EXPECTED GROSS	RECEIVED	STILL OWED	MILES · PARKING
	Sum of expected	Sum of received	Expected of unpaid days	Totals for the period

Pay and mileage log · A personal record of gross amounts, miles and parking. It is not tax, payroll or legal advice and does not calculate deductions or net pay. Never write student names. © 2026 Neobile LLC.